

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2021-31**

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Being a by-law to appoint a CAO-Clerk

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**WHEREAS** section 229 of the Municipal Act states A municipality may appoint a Chief Administrative Officer (CAO) who shall be responsible for, exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and performing such other duties as are assigned by the municipality; and

**WHEREAS** section 228(1) of the Municipal Act, 2001 states a municipality shall appoint a Clerk and provides for specific duties of said Clerk; and


**WHEREAS** Council deems it desirable to appoint the position of CAO - Clerk for the purposes of the municipal corporation.

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:**

1. That Maureen Lang be and is hereby appointed as CAO-Clerk for the Corporation of the Municipality of Powassan effective upon adoption.
2. That the powers and duties of the CAO-Clerk shall be all those powers and duties as set forth in the Municipal Act, 2001 as amended, and every other Act that sets out powers and duties for a municipal CAO, and/or Clerk.
3. That Schedule "A", attached hereto and forming part of this by-law, sets out the terms and conditions of the appointment.
4. That By-law 2018-03 be repealed.

Considered **READ** a **FIRST** and **SECOND** time, October 19<sup>th</sup>, 2021 and

**READ** a **THIRD** and **FINAL** time and considered passed as such in open Council October 19<sup>th</sup>, 2021

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO-Clerk

Schedule "A" to By-Law 2021-31  
As of January 1, 2021

1. Annual Salary for the position of CAO-Clerk is reflected on Grade 12 of the Powassan Pay Grid.